

## Meeting Minutes

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| <b>Attendees</b> | <p>Committee: Mike Stock – Acting Chair and Secretary (MS), Keith Coxon – Treasurer (KC), Angela Dobie (AD), Lorraine Donovan (LD), Pam Duesbury (PD), Trevor Griffiths (TG), Morag Hunter (MH), Rob Turner (RT)</p> <p>Also present: Adrian Baldwick, Lynn Baldwick, Linda Barrett, Brenda Bartle, John Brain, Kathryn Bull, Joe Colls, Clare Coxon, Philippa Culshaw (PC), Keith Donovan (KD), Geoff Ellis (GE), Jan Foulds (JF), Christine Gott, Ceri Griffiths (CG), Paul Johnson, Sue Jones, Charlie King, Howard Lloyd, Julie Lloyd, Lesley Matthews (LM), Brian Palmer (BP), Ruth Palmer (RP), Jeremy Pratt (JP), A M Priestley, Chris Slater, Rita Slater, Martin Smith (MSm), Neil Stafford, Rachel Tindsley, Pam Towers, Roy Towers, Jane Varlow, Alan Wilson (AW)</p> |
| <b>Where</b>     | Car Colston and Screveton Village Hall                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>When</b>      | 13.30, Sunday 21 November 2021                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>What</b>      | Rushcliffe Ramblers Annual General Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

| Item     | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Action    |
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| <b>0</b> | <b>AGENDA</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |           |
| 0.1      | <ol style="list-style-type: none"> <li>Chairman's Opening Remarks</li> <li>Apologies</li> <li>Minutes of the Virtual AGM held 16 November 2020</li> <li>Matters Arising</li> <li>Secretary's Report</li> <li>Treasurer's Report and Statement of Accounts</li> <li>Election of Committee</li> <li>Appointment of an Independent Examiner</li> <li>Amendments to Rushcliffe Ramblers' Constitution</li> <li>Presentation of Awards</li> <li>Any Other Business</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |           |
| <b>1</b> | <b>CHAIRMAN'S OPENING REMARKS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |           |
| 1.1      | <p>MS, in his capacity as Acting Chairman, welcomed everybody to the meeting, which represented the resumption of face-to-face AGMs, the previous one having been virtual. He extended his thanks to the day's cake-makers, and to MSm, who had assisted him in the preparations.</p> <p>He continued with a tribute to Hazel Hilton, who had that week died peacefully at home after a long battle with cancer, which she fought with great fortitude and humour. Hazel had joined Ramblers in 2003, moving from Broxtowe to Rushcliffe in 2015, where she joined the committee in her first year as Joint Social Secretary with MH. They were known variously as the Dream Team and the Dynamic Duo, arranging a series of very successful social events between them. Hazel will be remembered as vibrant, positive and caring, with an infectious loud laugh. MS extended sympathy on the group's behalf to the family.</p> <p>This was followed by a tribute from RP, who had known Hazel 18 years. She had loved walking so much that she started a programme of Tea Shop Walks, the criteria for 'membership' being that you had to be able to walk eight miles and to eat cake. Hazel was regarded as the teashop expert. On Hazel's behalf, RP thanked everyone for their messages, which she had received but to which she had not been well enough to respond. Funeral details will be published via the Chairman.</p> | <b>MS</b> |

| Item     | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Action |
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| <b>2</b> | <b>APOLOGIES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |        |
| 2.1      | Apologies were received from Elizabeth Dalton, Sue Dooley, Karen Lewis and Nicky Newberry.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |        |
| <b>3</b> | <b>MINUTES OF THE VIRTUAL AGM HELD 16 NOVEMBER 2020</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |        |
| 3.1      | These were agreed as a true record.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        |
| <b>4</b> | <b>MATTERS ARISING</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |        |
| 4.1      | There were no matters arising.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |        |
| <b>5</b> | <b>SECRETARY'S REPORT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |        |
| 5.1      | The Secretary's Report is attached. MS apologised for omitting PD from the list of committee members on his original report, now corrected. He also thanked her for taking the minutes. He went on to highlight his main points, adding that in October the committee had their first face-to-face meeting.                                                                                                                                                                                                                                                                                                                                                                                                     |        |
| 5.2      | <i>Committee:</i> MS was pleased to report that our Chair, AW, who had withdrawn from all Ramblers' activities for health reasons, is now fully recovered. AW had joined the committee in 2004 as Webmaster, then in 2009 took over the role of Publicity, then Chair. He had also stood in as Area Rep and more recently as Footpaths Secretary, had joined the campaign for an improved underpass near Sharphill Wood, and led walks on a regular basis. He had always been very generous with his help and advice. In recognition of his service to Rushcliffe Ramblers MS presented him with a navy fleece embroidered with 'Rushcliffe Ramblers'. AW stated that it had been a pleasure leading the group. |        |
| 5.3      | <i>Walks:</i> MS thanked LD for 'keeping the show on the road' during difficult and changing times, and to the walk leaders for their valuable contributions.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |        |
| 5.4      | <i>Walking Holidays:</i> MS extended the group's thanks to AD for her work in the torrid year she had experienced in relation to cancellations, postponements, etc, also giving due recognition to the assistance she had received from KC.                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |        |
| 5.5      | <i>Social Events:</i> MS reported that the Christmas lunch was now fully booked.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |        |
| 5.6      | <i>Conclusion:</i> The up-to-date position with the committee was that AW had stood down, and MS was willing to act as Chair unless there were any nominations from the floor. Vacancies existed for Social Secretary, Footpaths Secretary and Programme Secretary, the latter from November 2022, when LD is retiring, but someone would be needed in advance to work alongside her and play themselves in. MS extended his thanks to the committee, now moving into a time of change.                                                                                                                                                                                                                         |        |
| 5.7      | The report was adopted, proposed by LD, seconded by JP.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |        |
| <b>6</b> | <b>TREASURER'S REPORT AND STATEMENT OF ACCOUNTS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        |
| 6.1      | The Treasurer's Report and Statement of Accounts is attached. KC highlighted his main points, thanking BP for examining the accounts.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |        |
| 6.2      | MS thanked KC for his work over a particularly difficult period, and the report was adopted, proposed by RT, seconded by TG.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |        |
| <b>7</b> | <b>ELECTION OF COMMITTEE</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |        |

| Item                                    | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Action   |        |          |                    |                   |                  |                   |                         |           |                     |                     |  |                     |                          |                          |                                       |                      |                    |                     |                          |                                         |                                      |                          |  |                  |  |  |
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| 7.1                                     | <p>The committee for 2021-2022 was elected as follows (proposers and seconders in brackets).</p> <table><tr><th>Position</th><th>Member</th></tr><tr><td>Chairman</td><td>Mike Stock (AD/KC)</td></tr><tr><td>General Secretary</td><td>Mike Stock (all)</td></tr><tr><td>Minutes Secretary</td><td>Pamela Duesbury (AW/CG)</td></tr><tr><td>Treasurer</td><td>Keith Coxon (AW/JP)</td></tr><tr><td>Footpaths Secretary</td><td></td></tr><tr><td>Programme Secretary</td><td>Lorraine Donovan (KC/MH)</td></tr><tr><td>Joint Social Secretaries</td><td>Morag Hunter, Pamela Duesbury (LD/AD)</td></tr><tr><td>Membership Secretary</td><td>Rob Turner (JP/GE)</td></tr><tr><td>Publicity/Webmaster</td><td>Trevor Griffiths (JF/AD)</td></tr><tr><td>Weekends Away/<br/>Holiday Co-ordinators</td><td>Angela Dobie and Karen Lewis (MH/KD)</td></tr><tr><td>Delegate to Area Council</td><td></td></tr><tr><td>Committee Member</td><td></td></tr></table> | Position | Member | Chairman | Mike Stock (AD/KC) | General Secretary | Mike Stock (all) | Minutes Secretary | Pamela Duesbury (AW/CG) | Treasurer | Keith Coxon (AW/JP) | Footpaths Secretary |  | Programme Secretary | Lorraine Donovan (KC/MH) | Joint Social Secretaries | Morag Hunter, Pamela Duesbury (LD/AD) | Membership Secretary | Rob Turner (JP/GE) | Publicity/Webmaster | Trevor Griffiths (JF/AD) | Weekends Away/<br>Holiday Co-ordinators | Angela Dobie and Karen Lewis (MH/KD) | Delegate to Area Council |  | Committee Member |  |  |
| Position                                | Member                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |          |        |          |                    |                   |                  |                   |                         |           |                     |                     |  |                     |                          |                          |                                       |                      |                    |                     |                          |                                         |                                      |                          |  |                  |  |  |
| Chairman                                | Mike Stock (AD/KC)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |          |        |          |                    |                   |                  |                   |                         |           |                     |                     |  |                     |                          |                          |                                       |                      |                    |                     |                          |                                         |                                      |                          |  |                  |  |  |
| General Secretary                       | Mike Stock (all)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |          |        |          |                    |                   |                  |                   |                         |           |                     |                     |  |                     |                          |                          |                                       |                      |                    |                     |                          |                                         |                                      |                          |  |                  |  |  |
| Minutes Secretary                       | Pamela Duesbury (AW/CG)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |          |        |          |                    |                   |                  |                   |                         |           |                     |                     |  |                     |                          |                          |                                       |                      |                    |                     |                          |                                         |                                      |                          |  |                  |  |  |
| Treasurer                               | Keith Coxon (AW/JP)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |          |        |          |                    |                   |                  |                   |                         |           |                     |                     |  |                     |                          |                          |                                       |                      |                    |                     |                          |                                         |                                      |                          |  |                  |  |  |
| Footpaths Secretary                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |          |        |          |                    |                   |                  |                   |                         |           |                     |                     |  |                     |                          |                          |                                       |                      |                    |                     |                          |                                         |                                      |                          |  |                  |  |  |
| Programme Secretary                     | Lorraine Donovan (KC/MH)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |          |        |          |                    |                   |                  |                   |                         |           |                     |                     |  |                     |                          |                          |                                       |                      |                    |                     |                          |                                         |                                      |                          |  |                  |  |  |
| Joint Social Secretaries                | Morag Hunter, Pamela Duesbury (LD/AD)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |          |        |          |                    |                   |                  |                   |                         |           |                     |                     |  |                     |                          |                          |                                       |                      |                    |                     |                          |                                         |                                      |                          |  |                  |  |  |
| Membership Secretary                    | Rob Turner (JP/GE)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |          |        |          |                    |                   |                  |                   |                         |           |                     |                     |  |                     |                          |                          |                                       |                      |                    |                     |                          |                                         |                                      |                          |  |                  |  |  |
| Publicity/Webmaster                     | Trevor Griffiths (JF/AD)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |          |        |          |                    |                   |                  |                   |                         |           |                     |                     |  |                     |                          |                          |                                       |                      |                    |                     |                          |                                         |                                      |                          |  |                  |  |  |
| Weekends Away/<br>Holiday Co-ordinators | Angela Dobie and Karen Lewis (MH/KD)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |          |        |          |                    |                   |                  |                   |                         |           |                     |                     |  |                     |                          |                          |                                       |                      |                    |                     |                          |                                         |                                      |                          |  |                  |  |  |
| Delegate to Area Council                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |          |        |          |                    |                   |                  |                   |                         |           |                     |                     |  |                     |                          |                          |                                       |                      |                    |                     |                          |                                         |                                      |                          |  |                  |  |  |
| Committee Member                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |          |        |          |                    |                   |                  |                   |                         |           |                     |                     |  |                     |                          |                          |                                       |                      |                    |                     |                          |                                         |                                      |                          |  |                  |  |  |
| 7.2                                     | <p>In answer to a question from the floor re the duties of the Secretary, MS explained he/she acted as a custodian of the records, looked at policies and guidelines and dealt with correspondence, thus conducting the general admin of the group. He encouraged anyone interested in this role to talk to MS, but in the interim he can keep it running. AW advised that there is some guidance on roles to be found on the main Ramblers website.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |          |        |          |                    |                   |                  |                   |                         |           |                     |                     |  |                     |                          |                          |                                       |                      |                    |                     |                          |                                         |                                      |                          |  |                  |  |  |
| 8                                       | <b>APPOINTMENT OF AN INDEPENDENT EXAMINER</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |          |        |          |                    |                   |                  |                   |                         |           |                     |                     |  |                     |                          |                          |                                       |                      |                    |                     |                          |                                         |                                      |                          |  |                  |  |  |
| 8.1                                     | <p>Brian Palmer was appointed as independent examiner, proposed by KC, seconded by LD.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |          |        |          |                    |                   |                  |                   |                         |           |                     |                     |  |                     |                          |                          |                                       |                      |                    |                     |                          |                                         |                                      |                          |  |                  |  |  |
| 9                                       | <b>AMENDMENTS TO RUSHCLIFFE RAMBLERS' CONSTITUTION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |          |        |          |                    |                   |                  |                   |                         |           |                     |                     |  |                     |                          |                          |                                       |                      |                    |                     |                          |                                         |                                      |                          |  |                  |  |  |
| 9.1                                     | <p>MS went through the proposed changes to the above, contained in Appendix 1, most of which were administrative. These were adopted, proposed by MSm/seconded by LM.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |          |        |          |                    |                   |                  |                   |                         |           |                     |                     |  |                     |                          |                          |                                       |                      |                    |                     |                          |                                         |                                      |                          |  |                  |  |  |
| 10                                      | <b>PRESENTATION OF AWARDS (2019-2021)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |          |        |          |                    |                   |                  |                   |                         |           |                     |                     |  |                     |                          |                          |                                       |                      |                    |                     |                          |                                         |                                      |                          |  |                  |  |  |
| 10.1                                    | <p>In his introduction, RT stated that so many good things had been done over the past two years that he would have liked to present many awards. Some of those he ended up selecting were according to new categories, the final list being as follows.</p> <p>Walker of the Year: 55 walks: Lorraine Donovan.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |          |        |          |                    |                   |                  |                   |                         |           |                     |                     |  |                     |                          |                          |                                       |                      |                    |                     |                          |                                         |                                      |                          |  |                  |  |  |

| Item      | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Action    |
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|           | <p>New Walker of the Year: 40 walks: Sue Jones.</p> <p>Leader of the Year: 18 walks, comprising 177 people, including stepping in for leaders if the case arose: Karen Lewis.</p> <p>New Leader of the Year: Geoff Ellis.</p> <p>Unsung Hero, a personal award from RT for someone who had contributed to bonding the group, in this case by keeping people entertained: Trevor Griffiths.</p> <p>Outstanding Achievement, voted for by the group: Angela Dobie.</p> <p>Each winner received a certificate presented by RT.</p>                                                                                                                                                                                                        |           |
| <b>11</b> | <b>ANY OTHER BUSINESS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           |
| 11.1      | <p>PC asked if the risk assessment forms were a tickbox exercise and what was the point of them? MS replied that they were required by Central Office in connection with their insurance policy. He will request further information from Central Office, but meanwhile with online booking having become the norm, some leaders had undertaken to point out hazards germane to the walk in hand in their email to the walk participants. LD explained that the risk assessment acted as proof that the leaders had fully appraised the walks, which was necessary from the insurance point of view. AW regarded it as a codification of the hazards considered by the leaders, but advised them not to over-complicate the issue.</p> | <b>MS</b> |
| 11.2      | <p>As Rushcliffe Ramblers has quite a few new members, AW encouraged them to think about joining the committee, thus making a contribution to the continued success of the group. MS reiterated AW's remarks and concluded the meeting by thanking everyone for attending, enjoying walking together and making new friends.</p>                                                                                                                                                                                                                                                                                                                                                                                                       |           |
| 11.3      | <p>There being no further business, the meeting finished at 14.40.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |           |